Lokmanya Tilak Jankalyan Shikshan Sanstha's

**PRIYADARSHINI COLLEGE OF ENGINEERING** (An Autonomous Institute Recognised by A.I.C.T.E., New Delhi & Govt. of Maharashtra, Affiliated to R.T.M.Nagpur University)

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## Internal Quality Assurance Cell

## Minutes of the Meeting

Date: 24/06/2024

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 24/06/2024 at 02.00 p.m. in online mode at Priyadarshini College of Engineering, Nagpur.

Following members and invitees were present in the meeting.

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| 1 | Shri Abhijeet Deshmukh, Director, LTJSS( Management Representative) |
| 2 | Dr. S.A. Dhale, Principal and Chairman, IQAC |
| 3 | Dr.G.M.Asutkar, Vice Principal |
| 3 | Dr.S.S.Shriramwar, Coordinator, IQAC |
| 4 | Dr. R.M.Dhoble, Dean R& D |
| 5 | Dr. P.R.Rothe, Registrar |
| 6 | Dr. Mrs. S.W. Varade, Dean T &P |
| 7 | Dr. Mrs. S.N. Rao, Dean Academics |
| 8 | Dr. V.K. Taksande, Dean Student Welfare |
| 9 | Mr.Kshitij Bhavalkar, Student |
| 10 | Mr. Bhupendra Umate, Alumni, S.M.Technologies |
| 11 | Mr.Pramod Khandait, Director, Govind Mill Store |
| 12 | Mr.Shrikant Bhandarkar, Electus Robotics, |
| 13 | Mr. Anand Shakya, Resources Scientist, Maharashtra Remote Sensing Application Centre |
| | Invitees |
| 14 | Dr. P.S. Prasad, HOD (IT) |
| 15 | Dr. Mrs. A.P. Rathkanthiwar, HOD (EC) |
| 16 | Dr. N.M .Thakre, HOD (CT) |

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| 17 | Dr. L.H. Patil HOD (CSE) |
| 18 | Dr. Mrs. R.A. Keswani HOD (EL) |
| 19 | Dr. I.A. Khan, HOD (ME) |
| 20 | Prof. V.S.Ghutke, HOD, Civil Engg |
| 21 | Dr. B.C. Burande, Co-dean (Acd) |
| 22 | Dr.P.B.Khope, HOD (Aeronautical Engg.) |

Dr.S.S.Shriramwar Coordinator, IQAC welcomed all the members of the committee and requested the chair to start the meeting.

**Agenda 1: To confirm minutes of last meeting and action taken report.**

(i) IQAC Coordinator presented the minutes of previous IQAC Meeting held on 11/03/2024

(ii) All members unanimously confirmed and approved the action taken report of this meeting.

**Agenda 2: To discuss and approve the report of Dean Academics for even term 2023-24**

The report of Academic activities conducted for the session 2023-24 was presented before the members by Dr S.N.Rao Dean Academics. Following suggestions were give by Mr.Shrikant Bhandarkar, Electus Robotics,

1. Co- PO attainment levels to be revised
2. Detailed result analysis to be included

**Agenda 3: Conduction of Academic and Administrative Audit**

Dr. S.S. Shriramwar, IQAC Coordinator briefed the members that external academic audit to be conducted in the month of August 2024. The detailed schedule will be communicated to all concerned. The Audit parameters were also briefed in details

**Agenda 4: Academic Planning for Even Session 2024-25**

Dr.Mrs S.N. Rao, Dean Academics briefed the house about the academic policy and Academic Calendar for the year 2024-25. She asked the suggestions from the members and HODs to be incorporated in academic policy for the academic year 2024-25

**Agenda 5: To discuss the proposals on Aptitude and Skill Development programs for students**

Dr. Mrs. S.W. Varade, Dean Training and Placement presented the following different Skill development programs planned for the academic session 2024-25.

- Talks and Training Sessions: to provide students with an opportunity to learn about various industries and career options and develop relevant skills.
- Aptidue Training: To offer Aptitude training to the students required for various companies.
- Soft Skills Curriculum: To offer a soft skills curriculum that covers a range of essential skills, including communication, teamwork, time management, and leadership from 1st semester
- Mock Interviews: To conduct mock interviews to help students prepare for job interviews and gain valuable feedback on their performance.

The proposal of 4 companies were discussed .It was decided to arrange orientation sessions for students by all these companies . Based on the feedback of the students the company will be finalised

**Agenda 6: To apply for NBA accreditation.**

Dr. S.S.Shriramwar, Dean IQAC informed that Mechanical Engineering., Electronics & Telecommunication Engg., Civil Engg and Information Technology programs are appslying for accreditation. Dr. S.A. Dhale, Principal instructed the Heads of the respective departments to complete the Prequalifier and start preparing the SSR.

**Agenda 7: To discuss the Research and Honors courses as per NEP**

The Scheme of Examination was discussed for various Board of Studies. A discussion ensued regarding the Research and Honors courses to be included in the Scheme of Examination (SOE) as per NEP guidelines.

**Agenda 8:** Any other agenda with the permission of chair.
No other agenda was about to discuss. Meeting ended with vote of thanks to the members.

Dr. S.S.Shriramwar
Coordinator, IQAC

Dr. S.A.Dhale
Chairman, IQAC

Principal
Priyadarshini College of ...
Nagpur

Copy to: 1) Honorable Director, LTJSS for information
2) Vice Principal for information
3) All Deans for necessary action
4) All HoDs: for necessary action
5) All members for information

# Priyadarshini College of Engineering

Near CRPF Campus, Hingna Road, Nagpur-19

## Internal Quality Assurance Cell

### Action Taken Report of Meeting held on 24/06/2024

| Sr. No | Agenda | Action Taken |
|---|---|---|
| 1 | To confirm the minutes of last meeting and action taken report | Confirmed |
| 2 | To discuss and approve the report of Dean Academics for even term 2023-24 | Approved |
| 3 | Conduction of Academic and Administrative Audit. | Audit Conducted in August |
| 4 | To Discuss the Academic planning for session 2024-25 | Academic policy prepared as per the suggestions |
| 5 | To discuss the Proposal on Aptitude and soft skill development programs for the students | Proposal submitted |
| 6 | To apply for NBA accreditation. | Prequalifier in process |
| 7 | To discuss the Research and Honors courses as per NEP | Courses included in SOE |

Date: - 11/07/2024

Dr. S.S.Shriramwar
IQAC Coordinator

Co-ordinator, IQAC
Priyadarshini College
of Engg. Nagpur